



Circular

To,  
All Staff members,

16<sup>th</sup> September, 2025

Ref. No.: DSU/Circular/HR & Admin/2025/97

Subject: Formation of Convocation Committee.

Dear all,

It is to inform all the staff members that the 2<sup>nd</sup> convocation of DSU has been scheduled on 24<sup>th</sup> December, 2025. For the smooth functioning of the event a Convocation Committee has been formed as tabulated below:

Sr. No.	Committee	Members
1	Registration	Dr. Hemant Patel Mr. Meet Mashru Mrs. Lata Patoliya
2	Dressing – Manage	Dr. Prem Lalchandani Mr. Jay Upadhyay
3	Design, Printing, Invitation and Schedule Execution, Flow Management	Dr. Prem Lalchandani Mr. Nishant Goswami
4	Concierge (Flow Maintain & Discipline)	Dr. Mayank Pandya Dr. GhanshyamJadav Dr. Sweta Panchal
5	Back Stage & On Stage Seating (Anchoring, Program Flow, Speech and Votes of Thanks)	Dr. Rinku Chavda Dr. Mayuri Rathod
6	Academic Procession	Dr. Sandip Panchal Dr. Sumit Somaiya Dr. Mahipalsinh Jadeja
7	Food and Dinner	Mr. Manan Desai Dr. Kalpesh Kapadiya
8	Transportation and Parking Hospitality of Guests Medical Emergency, Security	Dr. Vipul Patel Dr. Mahipatsinh Dodiya
9	Promotion and PR Photo session, Decoration and Selfie Point, News and Media	Dr. Dinesh Dangar Mr. Nishant Goswami

Thank you,

Dr. J. J. Patel,  
The Registrar,  
Dr. Subhash University,  
Junagadh

