



Dr. Subhash
University

CIRCULAR

No.:DSU/ADM/HR/2026/36

16th April, 2026

To,
All Teaching Staff of DSU

Academic Information Submission through PBAS on ERP System

All Teaching Employees are hereby informed to fill and submit their PBAS (Performance Based Appraisal System) details in the ERP System for the assessment period from 1st June, 2022 to 31st May, 2025.

All concerned employees are instructed to complete the same **on or before 30th April, 2026** without fail.

Note: All employees are instructed to submit information related to research publications, paper publications, book chapters, and conferences only after the affiliation with Dr. Subhash University. Information pertaining to the period of Dr. Subhash Technical Campus should not be submitted in the PBAS on ERP System.

Further, all **Deans and Heads of Departments (HODs)** are hereby instructed to closely monitor, follow up, verify, and approve the submitted PBAS forms within the stipulated time period.

Timely compliance of the above is mandatory for smooth academic and administrative processing.

Registrar,
Dr. Subhash University,
Junagadh

