



CIRCULAR

No.:DSU/ADM/HR/2026/39

22nd April, 2026

To,
All Staff of DSU

WORKING HOURS DURING VACATION PERIOD

All Teaching Staff members are hereby informed that those who remain present during the vacation period from **27/04/2026 to 16/05/2026** shall follow **Shift - E** timing, i.e. **09:15 AM to 04:15 PM**.

The working hours of Non-Teaching Staff will remain unchanged, i.e. **09:15 AM to 05:00 PM** and Second and Fourth Saturday Timing i.e. **08:00 AM to 01:30 PM** during the vacation period.

All concerned employees are instructed to comply with the above schedule and maintain regular attendance as required.

Dr. Jignesh J. Patel

Registrar
Dr. Subhash University
Junagadh